

ELIGIBILITY (AGE CRITERIA)

Age of the candidate (as on 1st April) based on the birth certificate, which will determine the eligibility of admission to a particular class:

Class	Minimum Age	Class	Minimum Age
Nursery	3 Yrs	CLASS IV	9 Yrs
L.K.G.	4 Yrs	CLASS V	10 Yrs
U.K.G.	5 Yrs	CLASS VI	11 Yrs
CLASS I	6 Yrs	CLASS VII	12 Yrs
CLASS II	7 Yrs	CLASS VIII	13 Yrs
CLASS III	8 Yrs	CLASS IX	14 Yrs

ADMISSION PROCEDURE

1. Admission Test / Assessment based on previous knowledge will be conducted before the beginning of admission process.
2. Interaction of Student & Parent with the Principal of the Branch concerned is to be executed preferably.
3. The Final list of selected students will be displayed in the school.
4. The admission formalities will be intimated to the parent /guardian of the selected candidate. The admission fees to be deposited as per school norms.
5. The requisite documents mentioned in the application form along with a photocopy of the fee slip must be submitted within the specified date for securing admission.
6. It is mandatory for all students from class II and onwards to submit the Transfer certificate and Report Card/Marksheet from the last school attended by them. No students will be admitted to the school without submission of an official Transfer Certificate with SRN from the institution last attended. The student will not be placed in the class higher than that for which the transfer certificate qualifies him/her.
7. The school management reserves the right to have the final word in all matters related to the admission procedure.

LIST OF DOCUMENTS (TO BE SUBMITTED ALONG WITH APPLICATION FORM)

1. Online S.L.C/T.C with SRN from last school attended.
2. Birth Certificate
3. Residence proof of both permanent and current (Ration Card/ Voter ID-Card/ Utility Bill/ Rent Agreement/ Sale Deed/ Aadhar Card/ Passport)
4. Photo ID proof of both the parents (Aadhar Card/ Passport/ Driving License/ Voter ID-Card).
5. 4 Passport size latest photographs of the child and both the parents.
6. 2 Passport size latest photographs of the guardian (if applicable).
7. Academic transcript/report card of the previous class attended by the student (for admission in grade II and above).
8. Attested copies of latest legal document, if the child is being brought up by a single parent.
9. Affidavit of Guardianship is to be submitted if student lives with a local guardian.
10. Original Character certificate from the last school attended.
11. Original Migration certificate (only for Non-CBSE student seeking admission in grade XI).